

McClellan Park

Transportation Management Association



MCCLELLAN PARK EMERGENCY RIDE HOME PROGRAM

Tenant -employees who utilize an alternative commute option are provided with the Emergency Ride Home (ERH) benefits. This program supports those who use public transit, carpool, vanpool, bicycle or walk by guaranteeing a quick, easy and free ride home in the event of an emergency.

Reasons To Use the Emergency Ride Home Program:

- An immediate family member has an emergency and you can't wait for your normal ride.
- A serious problem arises at your child's school or day-care.
- Your home is damaged by burglary or fire.
- You are sick and can't wait for your normal ride home.
- Your rideshare partner has an emergency and you have no way to get home.
- Unscheduled, supervisor approved overtime prevents you from ridesharing home.

Invalid Uses for the Program:

- Personal errands
- Medical or dental appointments
- Business travel
- Missed your ride home
- Natural disaster (flooding)
- Job related injury

**Note: The ERH program is limited to six (6) occurrences in any 12 month period.*

HOW DO I USE THE FREE RIDE HOME (ERH) PROGRAM FOR COVERED EMERGENCIES?

McClellan Park tenant-employees using any ridesharing method of traveling to work other than driving alone (e.g. riding the bus or light rail, car-pooling, vanpooling, bicycling or walking) will qualify for this program. Valid emergency situations are listed above.

If you are registered with Commuter Club:

Step 1: Log onto www.sacregioncommuter.club.com and download a voucher for an Emergency Ride Home. Continue to Step 3

If you are not registered with Commuter Club:

Step 1: Go to your company's Human Resources or Facilities Manager or the McClellan Park Corporate office at 3140 Peacekeeper Way, 916.965.7100 (before 4:30pm)

Step 2: Ask for an Emergency Ride Home (ERH) program voucher, complete, sign and date the ERH voucher and usage survey. Obtain supervisor signature on voucher (required).

Step 3: 20 miles or less: Call the Yellow Cab Company 916.444.2222 and identify yourself as a participant in **McClellan Park TMA Emergency Ride Home program**. This program also includes on interim stop at a day-care center or school, if needed to pick up children.

OR

More than 20 miles: Call Enterprise Rent-a-Car Agency at 916.349.8100 and identify yourself as a participant in **McClellan Park TMA Emergency Ride Home Program**. Enterprise will pick you up and provide a vehicle. Return the vehicle to Enterprise the next day. If you are too ill to drive, please call the Yellow Cab Company for a ride.

IF EMERGENCY OCCURS AFTER 5:00PM, CALL YELLOW CAB COMPANY AT 916.444.2222. (See Step 3).

Step 4: Surrender the voucher to the cab driver (which pays for the ride an 10% gratuity) or Enterprise Rent-a-Car agent.

Step 5: Complete and fax return the Emergency Ride Home Usage Survey within five business days after the trip home. Fax usage survey to 916.568.2764.

CONTACT BEV RAGER AT MCCLELLAN PARK TMA AT 916.965.7100

SHOULD YOU HAVE ANY QUESTIONS.